



The Hertford & District ORC Sports Football League

Founded 1910 (Affiliated to The Herts FA)

2015/16 Club Directory & Book of Rules

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The Hertford & District ORC Sports Football League Handbook

Hertford and District Football League 1910 - 2015

Executive Committee

C. Smith	(1973)	S. Varney	(2007)
E. W. King	(1986)	R. Djemal	(2010)
S. Murless	(1997)	G. Yates	(2010)
M. V. Smith	(1999)	S. Wheatcroft	(2013)
N. Morris	(2000)	T. Devitt	(2013)
M. Morris	(2002)	L. Barnaby	(2015)
E. Morris	(2004)		

The Executive Committee meet on the second Monday of each month and will be held at Allenburys Sports and Social Club Harris Lane, Ware, Hertfordshire SG12 0DJ at 8.00pm

President

Mr E. W. J. King F. A. & H. F. A.

Vice-President

Mr A. J. Willmott Esq HFA

Life Vice-Presidents

P. M. Smith Esq
J. H. C. Bush Esq
F. Pavey Esq

I. Wolstenholme Esq
E. W. J. King Esq F. A. / H. F. A.

M. E. Phillips Esq
C. R. Smith Esq
D. G. Addy Esq

Auditor: M. Miller

Appeals Board Appointed by The Hertfordshire Football Association plc

Official's

Chairman and Referees Secretary: Mr Neil Morris

1 Willow Corner, Bayford, Hertfordshire SG13 8PN
Telephone: 01992 511301 - Mobile: 07784 182412
Email: referees@hertfordanddistrict.com

Vice Chairman and Fixture Secretary: Mr Stuart Varney

55 Greygoose Park, Harlow, Essex CM19 4JP
Telephone: 01279 414301 - Mobile: 07410 979215
Email: fixtures@hertfordanddistrict.com

League Secretary: Mrs Lisa Barnaby

22 Lilliards Close, Hoddesdon, Hertfordshire, EN11 0RU
Telephone: 01992 429677 - Mobile: 07952 096020
Email: secretary@hertfordanddistrict.com

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Treasurer: Mr Steve Murless

Highcroft, 1 Buxton Close, Meppershall, Beds, SG17 5QF
Telephone: 01462 338451 - Mobile: 07521 158743
Email: treasurer@hertfordanddistrict.com

Disciplinary & Assistant Referees: Secretary: Mr Gerry Yates

1 Greyfriars, Ware, Hertfordshire, SG12 0XW
Mobile: 07711 645076
Email: discipline@hertfordanddistrict.com

Registration Secretary: Mrs Maureen Smith

132 The Avenue, Bengoe, Hertford, Hertfordshire, SG14 3DX
Telephone: 01992 583537 Email: registrations@hertfordanddistrict.com

(ID Photos should be emailed to playerregistrations@yahoo.com)

Rules Secretary: Mr Rob Djemal

153 Ranworth Avenue, Hoddesdon, Hertfordshire, EN11 9NU
Mobile: 07903 603423
Email: rules@hertfordanddistrict.com

Website Co-Ordinator: Mr Steve Wheatcroft

170 Lord Street, Hoddesdon, Herts, EN118NL
Mobile: 07919 417457
Email: itsupport@hertfordanddistrict.com

Cup Competitions Secretary: Mr Tony Devitt

39 Great Innings South, Watton at Stone, Hertford, Herts, SG13 3TF
Mobile: 07912 551048
Email: cups@hertfordanddistrict.com

Assistant Cup Competitions Secretary: Mrs Elaine Morris

1 Willow Corner, Bayford, Hertfordshire, SG13 8PN
Telephone: 01992 511301
Email: morriselaine@hotmail.co.uk

Social Secretary: Mr Mark Morris

115 Bentley Road, Hertford, Hertfordshire, SG14 2HJ
Telephone: 01992 410890 - Mobile: 07773 817668
Email: markmozza@hotmail.com

Personnel Officer: Mr Eddie King F. A. & H. F. A.

56 Norris Rise, Hoddesdon, Hertfordshire, EN11 8RD
Telephone: 01992 467906
Email: eddie.king@hertfordshirefa.com

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ID Photos, League Tables, Fixtures, Results and all the Latest News

2014/15 League & Cup Winners

Premier League Champions	-	Oracle Components
Division One Champions	-	The Lions
Division Two Champions	-	Nazeing
Division Three Champions	-	Old Herts Athletic
Centenary Trophy Winners	-	Bury Rangers
Premier League Cup Winners	-	Bury Rangers
Division One Cup Winners	-	The Lions
Division Two Cup Winners	-	Nazeing
Division Three Cup Winners	-	Thundridge Reserves
Reserve Cup Winners	-	Ware Lions Reserves
Herts Junior Cup	-	FC Cornerstone

2015/16 Cup Final Dates (Sponsored by ORC Sports)

Visit www.justteamsports.co.uk for all your sporting needs

Centenary Trophy:	Friday 15th April 2016
Premier League Cup:	Friday 1st April 2016
Division One Cup:	Friday 18th March 2016
Division Two Cup:	Friday 11th March 2016
Division Three Cup:	Friday 4th March 2016
Reserve Cup:	Friday 8th April 2016

All finals kick off at 19:45 at the County Ground, Letchworth

2015/16 Latest Times of Kick-Off

September, March, April, May	3.00pm
October, February	2.30pm
November, December, January	2.00pm

(Note: Cup matches will commence 30 minutes earlier)

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Club Directory – Season 2015/16

AB RANGERS

Secretary Barbara Strows – Mobile: 07547708712 Email: bl.strows@yahoo.co.uk
Alternative Aaron Strows – 07904706861
Home Ground Stewards School, Parnel Road, Harlow, Essex, CM187NQ
Kit Colours Royal Blue. Alternative: Green

ALLENBURYS SPORTS

Secretary Tim Cartwright – Tel: 01920 487932 Mobile: 07713266720
Email: timmytangerine@yahoo.co.uk
Alternative Andy Cartwright - 07764949843
Home Ground Westfield, Park Road, Ware SG12 0DP
Kit Colours Yellow. Alternative: Royal Blue

ATLETICO CORINTHIANS

Secretary Michael Earley – Mobile: 0789109886 Email: fairways.corinthians@gmail.com
Alternative Ashley Mardle – 07932276542
Home Ground The Link, Parsloe Road, Harlow, Essex, CM19 4RT
Kit Colours White. Alternative: Sky Blue

BARMOND UNITED

Secretary Simon Patterson – Mobile: 07472 258971 Email: barmondutd@yahoo.co.uk
Alternative Jack Patterson - 07445 352193
Home Ground The Football Akademy, Broadhall Way, Stevenage, SG2 9BN
Kit Colours Black/White Alternative: Red/White

BROXBOURNE BADGERS

Secretary Aidan McElligott – Tel: 01992 446623 Mobile: 07761 117235
Email badgers@broxbournebadgers.com
Alternative David Hopwood – 07990 750009
Home Ground Wormley FC, Church Lane, Wormley, Herts EN10 7QF
Kit Colours Black/White Alternative: Red/Blue

BUNTINGFORD COUGARS

Secretary Michael Nolan – Tel: 01763 271750 Mobile: 07912653164
Email: mike.a.nolan@gsk.com
Alternative Bobby White – 07557400762 Email: nolanm16@icloud.com
Home Ground Norfolk Road Playing Fields, Bowling Green Lane, Buntingford SG9 9BT
(or) Barkway Recreation Ground, Barkway, SG8 8EA
Kit Colours Royal Blue/White. Alternative: Red

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BUNTINGFORD WANDERERS & RESERVES

Secretary Derek Brand – Tel: 01763 274665 Mobile:07980 743902
Email derek@robinibrand.plus.com
Alternative Sally Dyke – 01763 273339
Home Ground Seth Ward Community Centre Luynes Rise Buntingford SG9 9SG
Kit Colour 1st & Reserves team Blue/White. Alternative Yellow or Red Shirts

BURY RANGERS, RESERVES & 'A'

Secretary Ben James – Mobile: 07749 113818 Email brrjames@live.co.uk
Alternative Ryan Richards – 07453 306903
Home Ground Presdales Recreation Ground, Hoe Lane Ware, SG12 9RD
Kit Colour 1st & Reserves: Red/White. A: White Alternative: Claret/Sky Blue.

COTTERED

Secretary David Gray – Tel: 01763 281347 Email davidgray248@yahoo.com
Alternative Allen Chamberlain 07508 322809
Home Ground Cottered Recreation Ground, Cottered Village Hall, Cottered, Herts, SG9 9QL
Kit Colour 1st Team: Yellow Reserves: Blue. Alternative: Green/White & Yellow.

ELIZABETH ALLEN OLD BOYS & RESERVES & 'A'

Secretary Reg Cheek - Tel: 01707 852422 Mobile: 07585974224
Email: regcheek@live.co.uk
Alternative David Wilson 01707 646273
Home Ground 1st and Reserves: Old Owens Spts Ground, Coopers Lane Potters Bar EN6 4NE
A' Team: Little Heath, R/O Coopers Road, Little Heath, EN6 1JG
Kit Colour All teams Blue /Black Stripes Alternative: White

GREENBURY UNITED

Secretary Roy Gill – Tel: 01992 631734 Mobile: 07951 013372 Email: roy109@btinternet.com
Alternative Tony Jones - 07960 129012
Home Ground Hammond Street Playing Fields, Hammond Street Road, Cheshunt, Herts, EN7 6PG
Kit Colour Green

INTER HODDESDON TOWN

Secretary Angelo Cappalonga – Tel: 07973 766471 Email: interhoddesdonfc@gmail.com
Alternatives Enzo Misuraca – 07773 088283
Home Ground Pound Close, Stanstead Rd, Hoddesdon, EN11 0PE
Kit Colour Black/Blue Stripe. Alternative: White Shirts Black Shorts

KING WILLIAM

Secretary Jake Gammond – 07763 860986 Email: gammond23@gmail.com
Alternative Scott Fish – 07796 897095
Home Ground Wormley Playing fields Wormley
Kit Colour Royal Blue Alternative: Yellow/Black

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MANGROVE & RESERVES

Secretary Alan Parkinson – Tel: 07905 000493 Email: a.t.parkinson@gmail.com
Alternative Nick Cave 07917 035441
Home Ground Hartham Leisure Centre SG14 1QR
Kit Colour Yellow/Green Alternative: Green/Black

MILL LANE

Secretary George Fitzgerald – Tel: 01992 700684 Mobile: 07702 209434
Email: georgefitzgerald@hotmail.co.uk
Alternative Ben Casey – 07703 726355
Home Ground St Mary's School, Lieutenant Ellis Way, Cheshunt, EN7 5FB
Kit Colour Navy. Alternative: Green/White

MUCH HADHAM

Secretary Charles Sullivan – Tel: 01992 467785 Mobile: 07799 065921
Email: charliesullivan@outlook.com
Alternative Glenn Sullivan – 07928 031007 Email: glennsullivan26@icloud.com
Home Ground Much Hadham Recreation Ground, High Street, Much Hadham, Herts, SG10 6DL
Kit Colour Claret/Blue

NAZEING

Secretary Pat Harris – Mobile: 07908117284 Email: patkim2011@hotmail.co.uk
Alternative Danny Smith – 07956 315975
Home Ground The Link, Parsloe Road, Harlow, CM19 4RT
Kit Colour Black/Yellow Alternative: Green/Black

ORACLE COMPONENTS

Secretary Alan Green – Mobile: 07801 844125 Email: alan@oraclecomponents.com
Alternative Paul Stevens - 07736 962847
Home Ground Link Social Club, Parsloe Road, Harlow, CM19 4RT
Kit Colour Green. Alternative: Orange

OLD HERTS ATHLETIC

Secretary Robert Christian – Tel: 07931435579 Email: robchrist82@googlemail.com
Alternative Paul Jowitt 07835372792
Home Ground Castle Road, Hoddesdon, Herts, EN11 0NF
Kit Colour Green. Alternative: Yellow

PARK LANE RANGERS

Secretary Gerry Yates – Tel: 07711 645076 Email: h3gry1949@gmail.com
Alternative Ric Teoli 07812855606
Home Ground Wormley Playing Fields, Wormley, Herts EN10 7QF
Kit Colour Purple/Black Alternative: Blue/Black

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REBWOOD GREEN

Secretary Valter Goncalves – Tel: 07476 304019 Email: valter26@hotmail.co.uk
Alternative Phillip Rebett - 07917809341
Home Ground Grundy park, Laura Trott Centre, Windmill Lane, Cheshunt, Herts, EN8 9AJ
Kit Colour Red / White. Alternative: Blue/White

SILK FC

Secretary Jerry Lyons – Mobile: 07821997150 Email: jzajudge@aol.com
Alternative Michael Cole – 07500 924355
Home Ground Pound Close, Hoddesdon, Herts, EN11 OPE
Kit Colour White. Alternative: Blue

ST IPPOLYTS

Secretary Tom Maxwell – Mobile: 07827 338979 Email: maxwell1990@live.co.uk
Alternative Andre Edmonds – 07762 807 585
Home Ground St Ippolyts Recreation Ground, Orchard Close, St Ippolyts SG4 7RH
Kit Colours White/Black. Alternative: Blue

SUMMERS RESERVES

Secretary Dan Chapman – Mobile: 07875 713466 Email: danchapman09@hotmail.co.uk
Alternative Andi Pearce – 07834 085510
Home Ground Passmores Academy (3G Pitch), Tracyses Road, Harlow, Essex CM186JH
Kit Colour Yellow/Black Hoops Alternative: Red

THE LIONS

Secretary Ross Castle – Mobile: 07738 300421 Email: castle17@hotmail.com.
Alternative Matt Brooks – 07720 209746
Home Ground Ware Youth FC, Fanhams Road, Ware SG12 7NN
Kit Colours Red/Black Alternative: White

THUNDRIDGE UNITED & RESERVES

Secretary James Delve - Mobile: 07818 463245 Email jamesdelve@hotmail.com
Alternative Matt Bird – 07771 733347
Home Ground Thundridge off old A10 entrance opposite Village Hall, SG12 0SS
Kit Colour 1st: Blue. Reserves: Red. Alternative: 1st: Yellow/Black. Reserves: Blue

TURNFORD TIGERS

Secretary Danny Field – Mobile: 07785 791 038 Email: dannyfield@hotmail.com
Alternative Matthew Chubb - 07738 096260
Home Ground Presdales Recreation Ground, Hoe Lane Ware, SG12 9RD
Kit Colour Orange/Black Alternative: Green/Black

WALTHAM ABBEY A

Secretary Karl Green – Tel: 01992 700413 Mobile: 07889 169179 Email: harrijmrs@aol.com
Alternative Mark Zepler – 07904 896118
Home Ground Larsons Recreation Ground, Farm Hill Road, Essex EN9 1NE
Kit Colour Green/White. Alternative: Black/Red

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WARE LIONS

Secretary Kieran Bullworthy - Mobile: 07725 830235 Email Kieran_11788@hotmail.co.uk
Alternative Michael Penney – 07834 244718
Home Ground Hartham Leisure Centre, Hertford, Herts, SG14 1QR
Kit Colour Black/White Stripes Alternative: Blue

WARE WARRIORS

Secretary Chris Eist – Mobile: 07595721300 Email: chris.eist84@gmail.com
Alternative Ben Winch 07866382790 Email: haden84@googlemail.com
Home Ground Presdales, Hoe Lane, Ware
Kit Colour Purple/Black Alternative: Orange

WATTON AT STONE

Secretary Steve Betts – Mobile: 07970 698139 Email: steve_betts@outlook.com
Alternative Scott Reynolds – Tel: 01920 830610 Mobile: 07814 259557
Email: scott.reynolds110@yahoo.co.uk
Home Ground The Meadow, School Lane, Watton at Stone, Herts, SG14 3SF
Kit Colour Yellow. Alternative: Red

WESTMILL and RESERVES

Secretary George Worby – Tel: 01920 821973 Mobile: 07885 239317
Email: george7worby@hotmail.com
Alternative Richard Thorogood 01763 273722
Home Ground Recreation ground, Station Hill, Westmill, Near Buntingford, Herts, SG9 9LH
Kit Colour 1st: Team Red/White Reserves: Blue/White

WHEATHAMPSTEAD WANDERERS

Secretary Kevin Buckler – Tel: 01582 768951 Mobile: 07703 062518
Email: kevin.buckler@sky.com
Alternative Andy Ellis – 07530 612366
Home Ground Memorial Hall Playing Fields, Marford Road, Wheathampstead, Herts, AL4 8AY
Kit Colour Maroon. Alternative: Blue/Yellow

Notes/Amendments

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NOTES FOR THE GUIDANCE OF REFEREES

All Referee discipline reports concerning Hertfordshire Clubs to be sent to:

Herts FA, County Ground, Baldock Road, Letchworth, SG6 2EN.

Essex Clubs to be sent to: Essex FA County Office, Springfield Lyons Approach, Springfield, Chelmsford, Essex CM2 0DN (Telephone 01245 357727)

London Clubs to be sent to: The London FA via Website / Email

All referees should make themselves thoroughly conversant with the league rules, especially Rule 13.

All referees **MUST** send a result card to the Referees Secretary within two days, giving the below information

- (a) Time of kick-off, together with reason (if known) for any delay
- (b) The result
- (c) An indication of the sportsmanship of each team

Referees should endeavor to assess sportsmanship on a team's conduct during the game towards its opponents, and not allow spectators remarks to the referee to influence his grading.

All appointments **MUST** be accepted or refused within three days of receipt (by return if possible).

FA and County FA appointments take precedence, and release will be granted, but the Referees Secretary must be notified immediately, in order that a substitute may be appointed in good time. Once having accepted a Hertford and District appointment, release must be requested before any other appointment is accepted.

Absence from a match without satisfactory explanation may result in a report to your county association. Send open dates to the Referees Secretary. They are always welcome.

Do not wait for the home club to notify you. Contact the secretary of the home club at least four days before the match, notifying him that you have been appointed as referee.

The minimum duration of any match in this league (including league cup) is 60 minutes (30 minutes each half). Where extra time is ordered 30 minutes extra must be played (15 minutes each half).

Referees must inform the captains of the two teams in the event of a late kick-off, so that the clubs are in a position to make their explanations to the executive committee.

Do not hesitate to get in touch with the Referees Secretary if you are in doubt, or need advice on any matter. Remember, Hertford and District League matches are often watched by officials in authority.

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1. DEFINITIONS

(A) In these Rules:

“Affiliated Association” means an Association accorded the status of an affiliated Association under the Rules of The FA.

“AGM” shall mean the annual general meeting held in accordance with the constitution of the Competition.

“Deposit” means a sum of money deposited with the Competition as part of the requirements of membership of the Competition.

“Club” means a Club for the time being in membership of the Competition and “Team” means a side from a Club especially where a Club provides more than one Team in a division in accordance with the Rules.

“Competition” means the Hertford & District ORC Sports Football League.

“Competition Match” means any match played or to be played under the jurisdiction of the Competition.

“Secretary” means such person or persons appointed or elected to carry out the administration of the Competition.

“Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play under a written contract of employment with a Club.

“Fees Tariff” means a list of fees approved by the Clubs at a general meeting to be levied by the Management Committee for any matters for which fees are payable under the Rules.

“Ground” means the ground on which the Club’s team(s) plays its Competition Matches.

“Management Committee” means in the case of a Competition which is an unincorporated association, the management committee elected to manage the running of the Competition and where the Competition is incorporated it means the Board of Directors appointed in accordance with the articles of association of that company.

“Match Officials” means the referee, the assistant referees and any fourth official appointed to a match.

“Non Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written contract of employment.

“Officer” means an individual who is appointed or elected to a position in a Club or Competition which requires that individual to make day to day decisions.

“Player” means any Contract Player, Non Contract Player or other Player who plays or who is eligible to play for a Club.

“Playing Season” means the period between the date on which the first competitive fixture in the Competition is played each year until the date on which the last competitive fixture in the Competition is played.

“Rules” means these rules under which the Competition is administered.

“Sanctioning Authority” means the relevant County Football Association Limited.

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“Scholarship” means a Scholarship as set out in Rule C 3 (a) (i) of the Rules of The FA.

“Team Sheet” means a form provided by the Competition on which the names of the Players taking part in a Competition match are listed.

“The FA” means The Football Association Limited.

“written” or “in writing” means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

(B) All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the Competition to have accepted the Rules and to have agreed to abide by the decisions of the Management Committee in relation thereto, subject to the provisions of Rule 16.

(C) The Competition will be known as Hertford & District Football League (or such other name as the Competition may adopt). The Clubs participating in the Competition must be members of the Competition. A Club which ceases to exist or which ceases to be entitled to play in the Competition for any reason whatsoever shall thereupon automatically cease to be a member of the Competition.

(D) The administration of the Competition under these Rules will be carried out by the Competition acting (save where otherwise specifically mentioned herein) through the Management Committee in accordance with the rules, regulations and policies of The FA.

2. NOMENCLATURE AND CONSTITUTION

(A) This Competition shall consist of not more than 48 Clubs approved by the sanctioning authority.

(B) All such Member Clubs must be affiliated to an affiliated County Football Association and their names and particulars shall be returned annually by the appointed date on the Form “D” to the Hertfordshire County Football Association. The area covered by the Competition Membership shall be Hertfordshire and West Essex.

This Competition shall apply annually for sanction to the Hertfordshire Football Association and the constituent teams of Member Clubs may be grouped in divisions, each not exceeding 12 in number.

(C) This Competition shall only permit one team from a Club to participate in the same division unless there is no viable alternative because of logistical issues and/or reasons linked to participation and geographical boundaries. This Competition will obtain the prior approval of the sanctioning Association in the event of a division comprising of more than one team from the same Club. This Competition will ensure that, where permission is given, teams from a Club operating in the same division are run as separate entities with no interchange of players other than via transfers of registration in accordance with Competition Rules.

(D) Inclusivity and Non-discrimination

(i) This Competition and each Member Club must be committed to promoting inclusivity and to eliminating all forms of discrimination

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(ii) Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate Sanctioning Authority for investigation.

(E) Clubs must comply with the provisions of any initiatives of The FA which are adopted by the Competition including but not limited to, Charter Standard and RESPECT programmes.

(F) Clubs shall not enter any of their teams playing in the Competition in any other Competitions (with the exception of FA and County FA Competitions) except with the written consent of the Management Committee.

(G) At the Annual General Meeting or at a Special General Meeting called for the purpose, a majority of the delegates present shall have power to decide or adjust the constitution of the divisions at their discretion. When necessary this Rule shall take precedence over Rule 12.

3. ENTRY FEE, SUBSCRIPTION, DEPOSIT

(A) Applications by Clubs for admission to this Competition *or the entry of an additional team(s)* must be made in writing to the Secretary. At the discretion of a majority of the accredited voting members present applications, of which due notice has been given, may be received at the Annual General Meeting or a Special General Meeting.

When Rule 12(B) is applied or a team seeks a transfer or is compulsorily transferred to another division no Entry Fee shall be payable.

(B) The Annual Subscription shall be £30 per team £55 two teams payable on or before the 1st June in each year.

(C) Each Club shall within 14 days of election pay a Deposit of £100 which shall be returnable to Clubs on leaving the Competition provided they have fulfilled their fixtures and complied with all orders of the Management Committee.

(D) A Club shall not participate in this Competition until the Entry Fee, Annual Subscription and Deposit have been paid.

(E) Clubs must advise annually to the Secretary in writing by 1st June of its Parent County Football Association affiliation number for the forthcoming Season, failing which they shall be fine £25. Clubs must advise the Secretary in writing, or on the prescribed form, of details of its Headquarters, Officers and any other information required by the Competition.

4. MANAGEMENT, NOMINATION, ELECTION

(A) The Management Committee shall comprise the Officers of the Competition and four ordinary members who shall all be elected at the Annual General Meeting.

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(B) All candidates for election as Officers or Members of the Management Committee shall be nominated to the Secretary in writing, signed by the Secretaries of two Member Clubs, not later than 30th April in each year. Names of the candidates for election shall be circulated with the notice of the Annual General Meeting. In the event of there being no nomination in accordance with the foregoing for any office, nominations may be received at the Annual General Meeting.

(C) The Management Committee shall meet as and when required with no more than three calendar months between each meeting.

On receiving a requisition signed by two-thirds of the members of the Management Committee the Secretary shall convene a meeting of the Committee.

(D) Except where otherwise mentioned all communications shall be addressed to the Secretary who shall conduct the correspondence of the Competition and keep a record of its proceedings.

(E) All communications received from Clubs must be conducted through their nominated Officers.

5. POWERS OF MANAGEMENT

(A) The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary. The decisions of all sub-committees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of the Football Association or affiliated Association

(B) Subject to the permission of the Hertfordshire County Football Association having been obtained the Management Committee may order a match or matches to be played each season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each Club (including any Club which may have withdrawn during the season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the season. (See Rule 6(e)).

(C) Each Member of the Management Committee shall have the right to attend and vote at all Management Committee Meetings and have one vote thereat, but no Member shall be allowed to vote on any matters directly appertaining to such Member or to the Club so represented or where there may be a conflict of interest. (This shall apply to the procedure of any sub-committee).

In the event of the voting being equal on any matter, the Chairman shall have a second or casting vote.

(D) The Management Committee shall have powers to apply, act upon and enforce the Rules of the Competition and shall also have jurisdiction over all matters affecting the Competition, including any not provided for in the Rules. Any action by the Competition must be taken within 28 days of the Competition being notified.

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With the exception of Rules 5(I), 6(H), 10(A), 11 and 19, for all breaches of Rule a formal written charge must be issued. The respondent shall be given seven days from the date of notice to reply to the charge and given the opportunity to:-

- (i) Accept or deny the charge
- (ii) Submit in writing a case of mitigation, or
- (iii) Put their case before the Management Committee at a personal hearing.

All breaches of the Laws of the Game, Rules and Regulations of The Football Association shall be dealt with in accordance with F.A. Rules by the appropriate Association.

Any fines levied shall be in accordance with the Fines Tariff. The maximum fine permitted for any breach of a Rule is £250 and, when setting any fine, the Competition must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

(E) All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 16.

Decisions of the Management Committee must be notified in writing to those concerned within 10 days.

(F) More than fifty percent (50%) of its members shall constitute a quorum for the transaction of business by the Management Committee or any sub-committee thereof.

(G) The Management Committee, as it may deem necessary, shall have power to fill in an acting capacity, any vacancies that may occur amongst their number.

(H) A Club having failed to comply with an order or instruction of the Management Committee, or failing to satisfactorily attend to the business and/or the correspondence of the Competition, shall be liable to be fined or otherwise penalised at the discretion of the Management Committee.

(I) All fines and charges are payable forthwith and must be paid within 21 days of the date of notification of the decision. Any Club failing to do so will be fined in accordance with the Fines Tariff. Further failure to pay the fine including the additional fine within 14 days will result in fixtures being withdrawn until such time as the outstanding fines are paid.

(J) A member of the Management Committee appointed by the Competition to attend a meeting or match may have any expenses incurred refunded by the Competition.

(K) The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the Annual General or Special General Meeting called to decide the constitution and the commencement of the Competition season.

(L) The business of the Competition as determined by the Management Committee may be transacted by electronic mail or facsimile.

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6. ANNUAL GENERAL MEETING

(A) The Annual General Meeting shall be held not later than 30th June in each year. At this meeting the following business shall be transacted provided that at least one Member of each club are present and entitled to vote:-

- (i) To receive and confirm the Minutes of the preceding Annual General Meeting.
- (ii) To consider any business arising therefrom.
- (iii) To receive and adopt the Annual Report, Balance Sheet and Statement of Accounts.
- (iv) Election of Clubs to fill vacancies (as recommended by the Management Committee).
- (v) Constitution of the Competition for ensuing season.
- (vi) Election of Officers and Management Committee.
- (vii) Appointment of Auditors.
- (viii) Alteration of Rules, if any (of which notice has been given).
- (ix) Fix the date for the commencement of the season and kick off times applicable to the Competitions.
- (x) Other business of which due notice shall have been given and accepted as being relevant to an Annual General Meeting.

(B) A copy of the duly audited/verified Balance Sheet, Statement of Accounts and Agenda shall be forwarded to each Club at least fourteen days prior to the meeting, together with any proposed change of Rules.

(C) A signed copy of the duly verified Balance Sheet and Statement of Accounts shall be sent to the Hertfordshire County Football Association(s) within fourteen days of its adoption by the Annual General Meeting.

(D) Each Club shall be empowered to send two delegates to an Annual General Meeting. Each Club shall be entitled to one vote only. Fourteen days' notice shall be given of any Meeting.

(E) Clubs who have withdrawn their Membership of the Competition during the season being concluded or who are not continuing Membership shall be entitled to attend but shall vote only on matters relating to the season being concluded. This provision will not apply to Clubs expelled in accordance with Rule 17.

(F) All voting shall be conducted by a show of voting cards unless a ballot be demanded by at least 50% of the delegates qualified to vote or the Chairman so decides.

(G) No individual shall be entitled to vote on behalf of more than one Member Club.

(H) Any continuing Member Club failing to be represented at the Annual General Meeting without satisfactory reason being given shall be fined £50.

(I) Officers and Management Committee members shall be entitled to attend and vote at an Annual General Meeting.

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7. AGREEMENT TO BE SIGNED

The Chairman and the Secretary of each Club which is an unincorporated Association and two directors of each Club which is an incorporated entity shall complete and sign the following agreement which shall be deposited with the Competition together with the Application for Membership for the coming season, or upon indicating that the Club intends to compete.

“We, (A) (name) [] of (address) [] (Chairman)/(Director) and (B) (name) [] of (address) [] (Secretary)/(Director) of [] Football Club (Limited) have been provided with a copy of the Rules and Regulations of the [] Competition and do hereby agree for and on behalf of the said Club to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 16.”

Any alteration of the Chairman and /or Secretary on the above Agreement must be notified to their County Football Association to which the Club is affiliated and to the Secretary of the Competition.

(Note: The spaces above are for the inclusion of the signatures and addresses of officers and members).

8. QUALIFICATION OF PLAYERS

(A)(i) Contract players, as defined in Football Association Rules, are not permitted in this Competition with the exception of those Players who are registered under Contract with the same Club who have a team operating at Steps 1 to 6 of the National League System.

It is the responsibility of each Club to ensure that any Player signing a registration form for that Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 10 and over crossing borders including Wales, Scotland and Ireland.

(ii) While serving in any branch of Her Majesty’s Regular Forces, a player must first obtain the consent of his Association Secretary before signing a registration form to play for a Club.

(iii) Each Club must have at least 11 Players registered per team 14 days before the start of each Playing Season.

(B) A registered playing member of a Club is one who, being in all other respects eligible, has:-

- (i) Signed a fully and correctly completed Competition registration form in ink, countersigned by an Officer of the Club, and who has been registered with the Registrations Secretary.
- (ii) Has an ID photo displayed in their club squad list or held by the league All clubs must register a minimum of 11 players per a team, at least 14 days prior to first Saturday of the playing season. Subsequent registrations would be subject of provisions in previous paragraph.
- (iii) While serving in any branch of Her Majesty’s Forces, a player must obtain the consent of his Association Secretary before signing a registration form to play for a Club.
- (iv) Players should be registered at least 3 days prior to a game to guarantee availability

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(C) Clubs are permitted a maximum of two emergency registrations per game with a limit of 6 permitted per season.

- (i) Club must fulfill the fixture with zero substitutes
- (ii) Any Club failing to comply with this Rule shall be liable as per rule 8(Q)(i) & (ii)

(D) An EMERGENCY registered playing member of a Club is one who, being in all other respects eligible has:-

- (i) Signed a fully and correctly completed Competition registration form in ink, countersigned by an Officer of the Club produced to opposition prior to playing.
- (ii) Left the opposition with a copy of their ID photo or photographic evidence prior to playing.
- (iii) Submitted to the league by 21:00hrs Mondays their Registration form & ID photo or for mid-week games within 2days of match.
- (iv) Any Club failing to comply with this Rule shall be liable as per rule 8(Q)(i) & (ii)

(E) A team shall not include any more than two players who have taken part in any two or more senior competition matches during the current season unless a period of twenty-eight days has elapsed since they played.

For the purpose of this Competition a senior competition(s) is a higher division.

(F) A player having taken part in matches for any Club affiliated to any County Football Association shall not be allowed to join, be transferred to, or sign for a Club in the Competition without first proving to the officials of the intended Club that the player has discharged all reasonable financial liabilities to the previous Club or Clubs, and a Club official may not accept such player's signature without first ascertaining whether such claims have been discharged to the satisfaction of the Club, or Clubs, for which the player last played. In the event that a Player could be required to pay a proportion of a debt due under The FA Football Debt Recovery System then, whether or not the debt has been referred to the relevant County FA, the Competition cannot refuse to register a player for an unpaid non-footballing debt.

(G) A fee of £2.50 shall be paid for each player registered.

(H) The Management Committee shall decide all registration disputes.

In the event of a player signing a registration form or having a registration submitted for more than one Club priority of registration shall decide for which Club the player shall be registered. The (*Registrations*) Secretary shall notify the Club last applying to register the player of the fact of the previous registration.

(I) It shall be a breach of Rule for a player to:-

- (i) Play for more than one Club in the Competition in the same season without first being transferred.
- (ii) Having signed for one Club in the Competition, sign for another Club in the Competition in that season except for the purpose of a transfer.

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(iii) Submit a signed registration form for registration that the player had wilfully neglected to accurately or fully complete.

(J)(i) The Management Committee shall have the power to accept the registration of any player subject to the provisions of clauses (ii) and (iii) below.

(ii) The Management Committee shall have power to refuse, cancel or suspend the registration of any player or may fine any player, at their discretion who has been charged and found guilty of registration irregularities. (Subject to Rule 16).

(iii) The Management Committee shall have power to make application to refuse or cancel the registration of any player charged and found guilty of undesirable conduct (subject to Rule 16) subject to the right of appeal to the FA or the relevant County Football Association.

Undesirable conduct shall mean an incident of repeated proven misconduct, which may deter a participant from being involved in this Competition. Application should be made to the parent County of the Club the player is registered or intending to be registered with.

(iv) For a player who has previously had a registration removed in accordance with clause (iii) but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of 12 months. Whilst under a probationary period, should the player commit a further act of proven misconduct under the jurisdiction of the Competition, (excluding standard dismissals), the Competition would be empowered to consider a further charge of bringing the Competition into disrepute.

(Note: Action under Clause (iii) shall not be taken against a player for misconduct until the matter has been dealt with by the appropriate Association, and then only in cases of the player bringing the Competition into disrepute and will in any case be subject to an Appeal to the Football Association. All decisions must include the period of restriction. For the purpose of this Rule, bringing the competition into disrepute can only be considered where the player has received in excess of 112 days' suspension, or 10 matches in match based discipline, in a period of two years or less from the date of the first offence for any team playing in this Competition.)

(K) Subject to compliance with FA Rule C2(a) when a Club wishes to register a Player who is already registered with another Club it shall submit a transfer form to the Competition accompanied by a fee as set out in the Fees Tariff . Such transfer shall be referred by the Competition to the Club for which the player is registered. Should this Club object to the transfer it should state its objections in writing to the Competition and to the Player concerned within three days of receipt of the notification. Upon receipt of the Club's consent, or upon its failure to give written objection within three days, the Competition Secretary may, on behalf of the Management Committee, transfer the Player who shall be deemed eligible to play for the new Club from such date or when the player appears in the new clubs squad website & Photo IDs.

In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

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(L) A player may not be registered for a Club nor transferred to another Club in the Competition after 15th March except by special permission of the Management Committee.

(Note: 2015/16 Special permission includes EMERGENCY REGISTRATIONS made as per Rule 8D)

(M) A Club shall keep a list of the players it registers and a record of the games in which they have played, and shall produce such records upon demand by the Management Committee.

(N) A register containing the names and ID photo's of all players registered for each Club, with the date of registration, shall be kept by the (*Registrations*) Secretary and shall be open to the inspection of any duly appointed Member Club representative at all Management Committee meetings or at other times mutually arranged. Registrations are valid for one Season only.

In the event of a player without a written contract changing his status to that of a contract player with the same Club, another Club in the Competition or with a Club in another Competition his registration as a player without a written contract will automatically be cancelled and declared void unless the Club conforms to the exception detailed in Rule 8 (A)(i)

(O) A player shall not be eligible to play for a team in any special championship, promotion or relegation deciding match (as specified in Rule 12A) unless the player has played four games for that team in this Competition in the current season.

(P) A player who has played for a team in the higher Division six times or more shall not in that season be eligible to play in a lower Division except by permission of the Management Committee.

(Q) Any Club found to have played an ineligible Player in a match or matches shall have any points gained from that match or matches deducted from its record, up to a maximum of 12 points, and have levied upon it a fine. The Management Committee may also order that such match or matches be replayed on such terms as are decided by the Management Committee which may also levy penalty points against the Club in default.

The Management Committee may vary this decision in respect of the points gained only in circumstances where the ineligibility is due to the failure to obtain an International Transfer Certificate or where the ineligibility is related to the Player's status.

In exceptional circumstances the Management Committee may, at its discretion, award the points available in the match in question to the opponents, subject to the match not being ordered to be replayed.

(R)(i) Priority must be given at all times to school and school organisations activities.

(ii) The availability of children must be cleared with the Head Teachers (except for Sunday Leagues).

(iii) To play open age football the player must have achieved the age of 16.

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9. CLUB COLOURS, CLUB NAME

(A) Every Club must register the colour of its shirts and shorts with the Secretary by 30th April who shall decide as to their suitability.

Goalkeepers must wear colours which distinguish them from other players and the referee.

No player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

Any team not being able to play in its normal colours as registered with the Competition shall notify the colours in which they will play to its opponents at least 5 days before the match.

If, in the opinion of the referee, two Clubs have the same or similar colours, the home team shall make the change. Any team not having a change of colours or delaying the kick-off by not having a change shall be fined £10.

The Secretary of the Competition may request shirts to be submitted if complaints are received as to lack of distinguishing colours, and the Management Committee may refuse to permit any shirts or shorts as they think fit. Shirts must be numbered.

(B) Any Club wishing to change its name and/or colours must obtain permission from its affiliated County Association and from the Management Committee.

10. PLAYING SEASON, CONDITIONS OF PLAY TIMES OF KICK-OFF, POSTPONEMENTS, SUBSTITUTES

(A) The Annual General Meeting shall determine the date for the commencement of the season

(B) All matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board.

Clubs must take all reasonable precautions to keep their grounds in a playable condition. All matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home team a match has to be replayed, the Management Committee shall have power to order the venue to be changed.

The Management Committee shall have power to decide whether a pitch and/or facilities are suitable for matches in the Competition and to order the Club concerned to play its fixtures on another ground.

Football Turf pitches (3G) are allowed in this Competition providing they meet the required performance standards and are listed on the FA's Register of Football Turf pitches. For clubs playing at Step 7 and below a pitch must be tested (by a FIFA accredited test institute) every three years and the results passed to the FA. The FA will give a decision on the suitability for use and add the pitch to the Register. The home Club is also responsible for advising participants of footwear requirements when confirming match arrangements in accordance with Rule 10(D).

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All matches shall have a duration of 90 minutes unless a shorter time (not less than 60 minutes) is mutually arranged by the two captains in consultation with the referee prior to the commencement of the match, and in any event shall be of equal halves. Two matches involving the same two teams can be played on the same day providing the total playing time is not more than 120 minutes.

The times of kick-off shall be fixed at the AGM and can only be altered by the mutual consent of the two competing clubs prior to the scheduled date of the match with written notification given to the Competition at least 7 days prior.

Any Club failing to commence at the appointed time shall be fined a sum not exceeding £10 or be otherwise dealt with as the Management Committee may determine.

Referees must order matches to commence at the appointed time and must report all late starts to the Competition. Team sheets must be exchanged 15 minutes prior to KO and a copy given to Referee, ID check request must be made at this time.

(C) Players must be made available should the opposition request to check Player IDs. Any Club failing to comply with this Rule shall be liable to a fine of £10.

The home team must provide goal nets and at least two footballs fit for play and the referee shall make a report to the Competition if the footballs are unsuitable. Any Club failing to comply with this Rule shall be liable to a fine of £10.

(D) Except by permission of the Management Committee all matches must be played on the dates originally fixed but priority shall be given to The Football Association and parent County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a match with the consent of the (*Fixtures*) Secretary.

In the case of a revised fixture date, the Clubs must be given by the Competition 5 clear day's notice of the match (unless otherwise mutually agreed).

(E) The Secretary of the home Club must give notice of full particulars of the location of, and access to, the ground and time of kick-off to the match officials and the Secretary of the opposing Club at least 4 clear days prior to the playing of the match. If not so provided, the away club shall seek such details and report the circumstances to the competition.

Any Club failing to comply with this Rule shall be liable to a fine of £10.

(F) In the event of a Club playing in any match with less than 8 players they may be fined £10 for each missing player. A minimum of 7 players will constitute a team for a Competition match.

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(G) (i) Home and away matches shall be played. In the event of a Club failing to keep its engagement the Management Committee shall have power to inflict a fine, deduct points from the defaulting Club, award the points from the match in question to the opponents, order the defaulting Club to pay any expenses incurred by the opponents or otherwise deal with them except the award of goals. Notwithstanding the foregoing home and away provision, the Management Committee shall have power to order a match to be played on a neutral ground or on the opponent's ground if they are satisfied that such action is warranted by the circumstances.

(ii) Any Club with more than one team in the Competition shall always fulfil its fixture, within the Competition, in the following order of precedence:- First Team, Reserve Team, A Team. Clubs in breach of this requirement shall be fined a sum not exceeding £50 or otherwise dealt with by the Management Committee.

(iii) Any Club unable to fulfil a fixture or where a fixture has been postponed for any reason must, without delay, give notice to the (Fixtures) Secretary, the Competition *Referees Appointments* Secretary, the Secretary of the opposing Club and the match officials. Any Club failing to comply shall be dealt with by the Management Committee who may inflict a fine.

(iv) In the event of a match not being played or abandoned owing to causes over which neither Club has control, it shall be played in its entirety on a date to be mutually agreed by the two Clubs and approved by the Management Committee. Failing such agreement and notification to the (*Fixtures*) Secretary within fourteen days the Management Committee shall have power to order the match to be played on a named date or on or before a given date. Providing gate money is taken and retained the visiting Club shall receive their actual standard class rail or bus fares or the equivalent for no persons, or car allowance at 0.00p per mile for transporting no persons, or hire charge of a coach (receipt to be submitted. The residue (if any) to be equally divided between the two Clubs after deducting the cost of advertising, printing, posting, police and match officials charges. The home Club shall take the whole of the proceeds of the second match.

(v) The Management Committee shall review all matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a match was abandoned owing to the conduct of one team or its Club member(s) they shall be empowered to award the points for the match to the opponent. In cases where a match has been abandoned owing to the conduct of both teams or their Club member(s), the Management Committee shall rule all points for the match as void. No fine(s) can be applied by the Management Committee for an abandoned match.

(vi) The Management Committee shall review any match that has taken place where either or both teams were under a suspension imposed upon them by the Association or Affiliated Association. In each case the team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rule 8(O) above. Where both teams were under suspension the game must be declared null and void.

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(H) A Club may at its discretion and in accordance with the Laws of the Game use 5 substitute players in any match in this Competition who may be selected from 5 players. Except for matches played at Step 7 of the National League System a player who has been substituted himself becomes a substitute and may replace a player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football. The referee shall be informed of the names of the substitutes not later than 15 minutes before the start of the match and a Player not so named may not take part in that match. A player who has been selected, appointed or named as a substitute before the start of the match but does not actually play in the game shall not be considered to have been a player in that game within the meaning of Rule 8 of this Competition.

(I) The half time interval shall be of five minutes duration, but it shall not exceed fifteen minutes. The half time interval may only be altered with the consent of the referee.

(J) The Cubs taking part in fixture Competition Match shall identify a team captain who has a responsibility to offer support in the management of the on-field discipline of his/her team mates.

(K) A club which cannot accept a fixture (with exception of the opening fixture) must forward notice to the League Fixtures Secretary not less than three weeks prior to the date of the fixture

(NOTE: Be advised that fixtures may change up to 21:00 on the Sunday prior to the following Saturday)

11. REPORTING RESULTS

(A) The Fixtures Secretary must receive within two days of the date played, the result of each Competition match in the prescribed manner. This must include the forename(s) and surname of the team players (in block letters) and also the Referee markings required by Rule 13, or any other information required by the Competition. Failure to do so will incur a fine of £10 and/or the Club being dealt with as the Management Committee decide.

(B) Both teams must enter their result and team sheets on the website by 21:00hrs.Mondays, mid-week games within 2days of match.

(i) Failure to do so will incur a fine of £10 for the first offence £20 for the second offence and so on pro-rata.

(C) The match result notification, correctly completed, shall be signed by a responsible member of the Club. Failure to do so will result in a fine.

12. DETERMINING CHAMPIONSHIP

(A) Team rankings within the Competition will be decided by points with three points to be awarded for a win and one point for a drawn match. The teams gaining the highest number of points in their respective Divisions at the conclusion shall be adjudged the winners. Matches must not be played for double points.

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In circumstances where two or more teams are equal on points team rankings shall be determined by goal difference where the goals scored against by each team shall be deducted from the goals scored by that team and the largest positive difference shall be placed the highest. In the event of the goal difference being equal the highest placed team shall be the team which has scored the most goals. In the event that two or more teams have the same goal difference and have scored the same number of goals then the highest placed team shall be the team which has won the most matches.

In the event of the two teams still being equal the team which has the better playing record against the other team in their head to head Competition matches during the Season will be the highest placed team.

If the records of two or more teams are still equal and it is necessary for any reason to determine the position of each then the teams affected shall play a deciding match or matches as determined by the Management Committee.

(B) Automatic promotion and relegation shall be applied for the first two and last two teams in each Division except as provided for hereunder, subject to the provisions of Rule 2(b).

(i) Should one or more teams withdraw from any one Division after the fixtures have commenced an equal number of teams to those withdrawing in that Division shall not be automatically relegated.

(ii) Vacancies occurring after the conclusion of the season may be filled on any of the following ways:

- (a) Retention of otherwise relegated team(s)
- (b) Additional promotion of the next ranked team(s) from the Division below
- (c) Election

(iii) The last two teams in the lowest Division shall retire, but be eligible for re-election except as below, and be subject to the conditions of paragraph (B)(1) above.

(iv) When a senior team is relegated to a lower Division of which its reserve team is a member, or entitled to be a member, such reserve team must accept relegation to, or retain its position in, the next lower Division; and should the senior team be relegated to the lowest Division its reserve team automatically retires from the Competition.

(v) Should either or both of the leading teams in any of the Divisions have its senior team in the next higher Division, promotion shall fall, at the discretion of the General Meeting, to the next highest team or teams in the Division concerned.

(C) In the event of a team not completing 75% of its fixtures for the season all points obtained by or recorded against such defaulting team shall be expunged from the Competition table.

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13. REFEREES

(A) Registered Referees (and Assistant Referees where approved by the FA or County FA) for all matches shall be appointed in a manner approved by the Management Committee and by the Sanctioning Authority.

(B) In the event of the non-appearance of the appointed Referee the appointed senior Assistant Referee shall take charge and a substitute Assistant Referee appointed by the competing Teams. In cases where there are no officially appointed Assistant Referees, the Clubs shall agree upon a Referee. An individual thus agreed upon shall, for that game, have the full powers, status and authority of a registered Referee. Individuals under the age of 16 must not participate either as a Referee or Assistant Referee in any open age competition.

(C) The Management Committee may, if they consider it desirable, or upon application by the two competing Clubs, appoint Assistant Referees, if available, to any match. Where Assistant Referees are not appointed each Team shall provide a Club Assistant Referee. Failure to do so will result in a fine of £10 being imposed on the defaulting Team.

(D) The appointed Referee shall have power to decide as to the fitness of the ground in all matches and the decision shall be final subject to either in the case of a ground of a Local Authority or the owners of a ground, the Representative of that body is the sole arbiter and whose decision must be accepted unless the ground is declared fit for play.

(E) Match Officials appointed under this Rule shall be paid a standard fee of: - referee £35, Registered Referees appointed by the Management Committee as Assistant Referees £20, subject to any limits laid down by the sanctioning Association(s).

The Home Club shall pay the Officials their fees within 15 minutes of the end of the match.

(F) In the event of a match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to half fee. Where a match is not played owing to one Club being in default, that Club shall be ordered to pay the Officials, if they attend the ground, their full fee and expenses.

(G) A Referee not keeping his or her engagement, and failing to give a satisfactory explanation as to their non-appearance, may be reported to the Association with which he or she is registered.

(H) Each Club shall, in a manner prescribed from time to time by The Football Association, award marks to the Referee for each match and the name of the Referee and the marks awarded shall be submitted to the Competition on the prescribed Form provided. Clubs failing to comply with this Rule shall be liable to be fined or dealt with as the Management Committee shall determine.

(I) The Competition shall keep a record of the markings and, on the Form provided by the prescribed date each season, shall submit a summary to The Football Association/County Association.

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(J) The Referee shall submit a report Form, supplied by the Competition, giving the result of the match, the number of players in each team and the time of kick-off to the (Registration) Secretary within two days of the match.

(K) Referees and Assistant Referees shall be supplied, each Season, with a copy of the Competition Rules free of charge.

(L) Referees and Assistant Referees shall have undertaken a Respect briefing offered by the FA/County FA or the League.

14. CONTINUATION OF MEMBERSHIP OR WITHDRAWAL OF A CLUB

(A) A Club intending, or having a provisional intention, to withdraw a team from the Competition on completion of its fixtures and fulfilment of all other obligations to the Competition must notify the Secretary in writing by 31st March each Season.

All Clubs wishing to remain in membership of the Competition for the following Season must confirm their intention to do so, in writing, to the Secretary by 30th April.

(B) A Club shall not be allowed to withdraw any or all of its teams from the Competition after the arrangement of fixtures for the following Season.

(i) Any Club infringing this Rule after the fixtures have commenced shall be liable to a fine not exceeding £50 per team and shall also be liable for its share of any call which may be made under Rule 5(D).

(ii) Any Club infringing this Rule and disbanding before the fixtures have commenced cannot be fined but will be liable for their financial commitments prior to disbanding

(iii) The Membership for the coming season having been decided at a Special General Meeting held for that purpose not earlier than 1st July nor later than 31st July or at the Annual General Meeting held not later than 30th June the Competition shall have the right, irrespective of other provisions in this Rule, to refuse to permit a Club to withdraw its team(s) in order to join another Competition and may hold the Club to its engagements.

(C) In the event of a Member Club failing to discharge all its financial obligations to the Competition in excess of £50, the Management Committee is empowered to refer the debt under The FA Football Debt Recovery provisions.

15. PROTESTS AND COMPLAINTS

(A)(i) All questions of eligibility, qualifications of players or interpretations of the Rules shall be referred to the Management Committee.

(ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Management Committee unless a protest is lodged with the Referee before the commencement of the match. Any Club lodging such protest and not proceeding with it shall be deemed guilty of a breach of this Rule and shall be dealt with by the Management Committee.

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(B) Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged in duplicate with the Secretary within fourteen days (excluding Sundays) of the match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A Member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of his Club) when such protest or complaint is being determined.

Any dispute occurring between Clubs in the Competition shall be referred for determination by the Management Committee whose decision shall be binding upon all parties subject to Rule 16.

(C) No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum of £25. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the enquiry or to order that the costs to be shared by the parties.

(D) All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least 7 days prior to the protest or complaint being heard.

(i) All parties must have received 14 days' notice of the Hearing should they be instructed to attend.

(ii) Should a Club elect to state its case in person then they should forward a deposit of £25 and indicate such when forwarding the written response.

16. PROTESTS, APPEALS

(A) All protests, claims or complaints relating to these Rules and appeals arising from a Player's contract shall be heard and determined by the Management Committee, or a sub-committee duly appointed by the Management Committee. The Clubs or Players protesting, appealing, claiming or complaining must send a copy of such protest, appeal, claim or complaint and deposit a fee which shall be forfeited in the event of the protest, appeal, claim or complaint not being upheld, and the party not succeeding may, in addition, be ordered to pay the costs at the direction of the Management Committee.

(B) All such protests claims complaints and appeals must be received in writing by the Secretary within fourteen days of the event or decision causing any of these to be submitted.

(C) The Management Committee shall also have power to compel any party to the protest to pay such expenses as the Management Committee shall direct.

(D) Any appeal against a decision of the Management Committee must be lodged with the Sanctioning Authority within fourteen (14) days of the posting of the written notification of the decision causing the appeal, accompanied by a fee which may be forfeited in the event of the appeal not being upheld. A copy of the appeal must also be sent to the Secretary.

(E) If so requested the Management Committee may arbitrate on any disputes, protests, appeals, claims or complaints between two Clubs in which event both Clubs shall send a non-returnable fee. Such arbitration shall be final and binding upon the parties to the arbitration.

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17. EXCLUSION OF CLUBS OR TEAMS MISCONDUCT, CLUBS, OFFICIALS, PLAYERS

(A) At the Annual General Meeting or Special General Meeting called for the purpose, Notice of Motion having been duly circulated on the Agenda by direction of the Management Committee, the accredited delegates present shall have the power to exclude any Club or Team from membership which must be supported by (more than) two thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A Club which is the subject of the vote being taken shall be excluded from voting.

(B) At the Annual General Meeting, or at a Special General Meeting called for the purpose, in accordance with the provisions of Rule 19, the accredited delegates present shall have the power to exclude from further participation in the Competition any Club whose conduct has, in their opinion, been undesirable, which must be supported by (more than) two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A Club whose conduct is the subject of the vote being taken shall be excluded from voting.

(C) Any official or member of a Club proved guilty of either a breach of Rule, other than field offences, or of inducing or attempting to induce a player or players of another Club in the Competition to join them shall be liable to expulsion or such penalty as a General Meeting or Management Committee may decide, and their Club shall also be liable to expulsion in accordance with the provisions of Clause (A) of this Rule.

18. TROPHY:- LEGAL OWNERS, CONDITIONS OF TAKING OVER, AGREEMENT TO BE SIGNED, AWARDS.

(A) The following agreement shall be signed on behalf of the winners of the Cup or Trophy:-

“We (A) (name) and (B) (name), the Chairman and Secretary of FC (Limited), members of and representing the Club, having been declared winners of Cup or Trophy, and it having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the Cup or Trophy to the Competition Secretary on or before []. If the Cup or Trophy is lost or damaged whilst under our care we agree to refund to the Competition the amount of its current value or the cost of its thorough repair.”

Failure to comply will result in a fine as determined by the Management Committee.

(B) At the close of each Competition awards may be made to the winners and runners-up if the funds of the Competition permit.

19. SPECIAL GENERAL MEETINGS

Upon receiving a requisition signed by two-thirds (2/3) of the Clubs in membership the Secretary shall call a Special General Meeting.

The Management Committee may call a Special General Meeting at any time.

At least seven day's notice shall be given of either meeting under this Rule, together with an agenda of the business to be transacted at such meeting.

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Each Member Club shall be empowered to send two delegates to all Special General Meetings. Each Club shall be entitled to one vote only, as will members of the Management Committee.

Any continuing Member Club failing to be represented at a Special General Meeting without satisfactory reason being given shall be fined £50.

Officers and Management Committee members shall be entitled to attend and vote at all Special General Meetings.

20. ALTERATION TO RULES

Alterations for which consent has been given by the sanctioning Association shall be made to these Rules only at the Annual General Meeting or at a Special General Meeting specially convened for the purpose called in accordance with Rule 19. Any alteration made during the playing season to the Rule relating to the qualification of players shall not take effect until the following season.

Notice of proposed alterations to be considered at the Annual General Meeting shall be submitted to the Secretary by 31st March in each year. The proposals, together with any proposals by the Management Committee, shall be circulated to the Clubs by 30th April and any amendments thereto shall be submitted to the Secretary by 14th May. The proposals and proposed amendments thereto shall be circulated to Clubs with the notice of the Annual General Meeting. A proposal to change a Rule shall be carried if a majority of those present and entitled to vote are in favour.

A copy of the proposed alterations to Rules to be considered at the Annual General Meeting or Special General Meeting shall be submitted to the sanctioning Football Association 30 days prior to the date of the meeting.

21. FINANCE

(A) The Management Committee shall determine with which bank or other financial institution the funds of the Competition will be lodged.

(B) All expenditure in excess of £100 shall be approved by the Management Committee. Cheques shall be signed by at least two Officers nominated by the Management Committee.

(C) The financial year of the Competition will end on 31st March.

(D) The books, or a certified balance sheet, of a Competition shall be prepared and shall be verified annually by some suitable person(s) who shall be appointed at the Annual General Meeting.

24. THE LEAGUE'S CHALLENGE CUP COMPETITION RULES

In the challenge cup competition each division shall be governed by the Management Committee of the Hertford and District Football League under the rules of the league, as and where applying with the following additions.

(A) All clubs must enter their respective division cup competition.

(B) Dates of rounds to be as directed by the Management Committee. Extra time of 15 minutes each half shall be played as necessary. If the scores are still level after extra time the match will be decided by the taking of penalty kicks as laid down in the Referee's Chart. Any team not fulfilling the fixture in any tie without good cause on the date arranged shall be deemed to have conceded the tie to its opponents.

(i) "If Cup Games are called off, on the third attempt of trying an alternative venue should be sought"

(C) No player shall play for more than one club in the cup competition. In the case where a club has more than one team taking part a player having played once in the higher division shall not play for the team in the lower division. A player having played in the lower division may however, play for the team in the higher division.

(i) A team shall not include any more than two players who have taken part in any three or more senior competition matches during the current season unless a period of fourteen days has elapsed since they played.

(ii) A team shall not include any more than two players who have taken part in any six or more senior competition matches during the current season unless a period of twenty-eight days has elapsed since they played.

(D) In all final ties, competing clubs must submit to the Cup Competition Secretary, at least seven days a list of the players from which their team will be selected. A player whose name does not appear on these lists will not be permitted to take part in the match without special sanction of the League Management Committee.

(i) For players to qualify for semi-final ties, they must have been registered for the club prior to the quarter-final or must have been registered four weeks prior

(ii) For players to qualify for final ties, they must have been registered for the club prior to the semi-final.

(iii) Players deemed to be from a higher step of football/under contract with another club will not be permitted to take part in final ties without special sanction of the League Management Committee.

(E) Awards will be presented to the winners and runners-up in each division.

(F) Results of all ties must be completed in accordance with League Rule 11.

(G) Any team playing unregistered or otherwise ineligible player or players will have the result of the match reversed if the result is in their favour and may be fined and/or otherwise dealt with at the discretion of the league management committee.

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25. CENTENARY TROPHY COMPETITION RULES

(A) The competition shall be governed by the Management Committee of the Hertford and District football League and shall be played under the Rules of the League, as and where applying with the following additions.

(B) The cup shall be completed for annually on a “knock-out” basis, providing a minimum number of 16 entries is received. All clubs in membership with the League shall be eligible to compete.

(C) Dates of rounds to be as directed by the Management Committee. Extra time of 15 minutes each half shall be played as necessary. If the scores are still level after extra time the match will be decided by the taking of penalty kicks as laid down in the Referee’s Chart. Any team not fulfilling the fixture in any tie without good cause on the date arranged shall be deemed to have conceded the tie to its opponents.

(i) “If Cup Games are called off, on the third attempt of trying an alternative venue should be sought”

(D) A player can only play for one club in the competition.

(i) A player that has played in the Centenary Trophy is therefore ineligible to play in the Reserve Cup. A player is however eligible to play in the Centenary Trophy having played in the Reserve Cup but will then become ineligible for the reserve Cup.

(E) Awards will be presented to the winners and runners-up.

(F) The Final will be played at a neutral ground arranged by the Management Committee.

(G) In all final ties, competing clubs must submit to the Cup Competition Secretary, at least seven days prior to the match the names of the players from which their team will be selected. A player whose name does not appear on these lists will not be permitted to take part in the match without special sanction of the League Management Committee.

(i) For players to qualify for semi-final ties, they must have been registered for the club prior to the quarter-final or must have been registered four weeks prior

(ii) For players to qualify for final ties, they must have been registered for the club prior to the semi-final.

(iii) Players deemed to be from a higher step of football/under contract with another club will not be permitted to take part in final ties without special sanction of the League Management Committee.

(H) Any team playing unregistered or otherwise ineligible player or players will have the result of the match reversed if the result is in their favour and may be fined and/or otherwise dealt with at the discretion of the league management committee.

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26. RESERVE CUP COMPETITION RULES

(A) The competition shall be called the Reserve Cup Competition and shall be governed by the Management Committee of the Hertford and District Football League and shall be played under the Rules of the League, as and where applying with the following additions.

(B) The cup shall be completed for annually on a “knock-out” basis. All reserve teams of clubs having a senior team in membership with the League shall be eligible to compete.

(C) Dates of rounds to be as directed by the Management Committee. Extra time of 15 minutes each half shall be played as necessary. If the scores are still level after extra time the match will be decided by the taking of penalty kicks as laid down in the Referee’s Chart. Any team not fulfilling the fixture in any tie without good cause on the date arranged shall be deemed to have conceded the tie to its opponents.

(i) “If Cup Games are called off, on the third attempt of trying an alternative venue should be sought”

(D) A team shall not include any more than two players who have taken part in any three or more senior competition matches during the current season unless a period of fourteen days has elapsed since they played.

(i) A team shall not include any more than two players who have taken part in any six or more senior competition matches during the current season unless a period of twenty-eight days has elapsed since they played.

(ii) A player that has played in the Centenary Trophy is therefore ineligible to play in the Reserve Cup. A player is however eligible to play in the Centenary Trophy having played in the Reserve Cup but will then become ineligible for the reserve Cup.

(E) The Final will be played at a neutral ground arranged by the Management Committee

(F) In all final ties, competing clubs must submit to the Cup Competition Secretary, at least seven days prior to the match the names of the players from which their team will be selected. A player whose name does not appear on these lists will not be permitted to take part in the match without special sanction of the League Management Committee.

(i) For players to qualify for semi-final ties, they must have been registered for the club prior to the quarter-final or must have been registered four weeks prior

(ii) For players to qualify for final ties, they must have been registered for the club prior to the semi-final.

(iii) Players deemed to be from a higher step of football/under contract with another club will not be permitted to take part in final ties without special sanction of the League Management Committee.

(G) Awards will be presented to the winners and the runners-up.

(H) Any team playing unregistered or otherwise ineligible player or players will have the result of the match reversed if the result is in their favor and may be fined and/or otherwise dealt with at the discretion of the league management committee.

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FEES TARIFF

RULE NUMBER	DESCRIPTION	MAXIMUM FEE
3 (A)	ENTRY FEE	2015/15 - £0
3 (B)	ANNUAL SUBSCRIPTION	2015/15 - £0
3 (C)	DEPOSIT	New Clubs -£100
8 (E)	REGISTRATION FORM	£2.50
8 (I)	TRANSFER	£5
13 (E)	REFEREE FEES	£35
13 (E)	ASSISTANT REFEREE FEES	£20
15 (C),16(A),16(G)	PROTEST/APPEAL FEES	£25

FINES TARIFF

Rule	Description	Max Fine
2 (B)	FAILURE TO AFFILIATE	£25
3 (C)	FAILURE TO PAY A DEPOSIT	£10
4 (D)	COMMUNICATIONS CONDUCTED BY PERSONS OTHER THAN NOMINATED OFFICERS	£10
5 (H)	FAILURE TO COMPLY WITH AN INSTRUCTION OF THE MANAGEMENT COMMITTEE	£10
5 (I)	FAILURE TO PAY A FINE WITHIN 21 DAYS OF NOTICE	£10
6 (H)	FAILURE TO BE REPRESENTED AT AGM	£50
8 (A) (iii)	FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED PLAYERS PRIOR TO THE SEASON COMMENCING	£10
8 (B)	FAILURE TO CORRECTLY REGISTER A PLAYER	£25
8 (E)	FIELDING MORE THAN THE PERMITTED NUMBER OF PLAYERS WHO HAVE PARTICIPATED IN SENIOR COMPETITIONS MATCHES	£25
8 (G)	SIGNING OR PLAYING FOR MULTIPLE CLUBS, OR INACCURATE COMPLETION OF A REGISTRATION FORM	£25
8 (H) (ii)	REGISTRATION IRREGULARITIES	£25
8 (O)	PLAYING AN INELIGIBLE PLAYER	£25
9 (A),10 (C)	DELAYING KICK OFF/NO NETS/ NO CORNER FLAGS/BALLS	£10
10 (C)	FAILING TO ALLOW ID CHECKING	
10 (C)	FAILURE TO PLAY MATCHES ON THE DATE FIXED	£10
10 (E)	FAILURE TO PROVIDE DETAILS OF A FIXTURE	£10
10 (F) (i) & (iii)	FAILURE TO PLAY FIXTURE	£50
10 (G) (ii)	FAILING TO FULFILL A FIXTURE IN ORDER OF PRECEDENCE	£50
11 (A) & 11 (C)	LATE TEAM SHEET	£10
11 (B)	FAILURE TO PROVIDE RESULT (WEB ENTRY WWW.INFO@HERTFORDANDDISTRICT.COM)	1 st £10 2 nd £20 (Pro rata)
13 (C)	FAILURE TO PROVIDE CLUB ASSISTANT REFEREE	£10
13 (E)	FAILURE TO PAY MATCH OFFICIALS' FEES AND EXPENSES	£10
13 (F)	FAILURE TO PAY MATCH OFFICIALS WHERE A MATCH IS NOT PLAYED	£10 + Expense's
13 (H)	FAILURE TO PROVIDE REFEREE'S MARK	£10
14 (A)	WITHDRAWAL FROM LEAGUE AFTER 31ST MARCH	£50
14 (B)	FAILURE TO START/COMPLETE FIXTURES	Start £0 Complete £50

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Rule Guide

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